



Playa Hotel and Resorts Groups

Requirements

- May vary depending on meeting group, leisure group, or destination wedding
- Leisure groups
 - o Category rooms are resort specific (see training)
 - o Category 1-3 rooms: minimum 10 rooms staying at least 3 common nights
 - o Category 4 rooms: minimum 5 rooms staying at least 3 common nights
- Wedding requirements are different based on how many are attending (please refer to the training)

Important Information

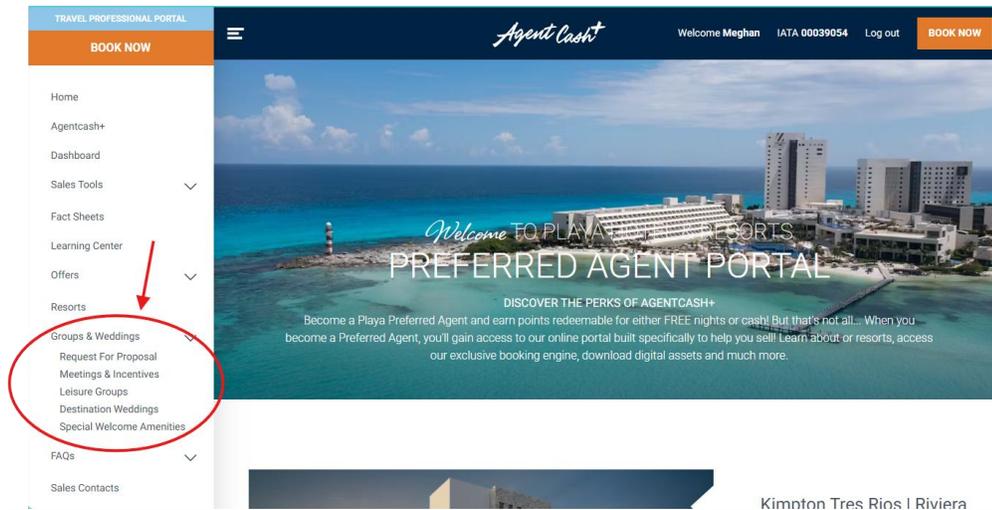
- It is HIGHLY recommended doing the training prior to booking any groups with Playa Hotels and Resorts as different groups require different things.
- You will need to submit a proposal to get a quote for leisure and wedding groups
- For meeting and incentive groups you will have to request a quote
- Leisure groups: friends, family reunions, girlfriend getaways, etc.
- Destination Weddings: includes a dedicated wedding specialist to help couples plan every detail
- Most of the Playa Hotels and Resorts offer meeting spaces with different capacities



How to book a group on Agent Cash+

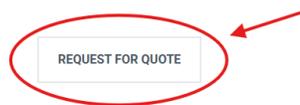
- To Book Meeting Spaces

1. First you will want to log into the Agent Cash+ website. Once on the website you will click the menu at the top left-hand side of the screen. Once the menu populates, you will select “groups and weddings” from the menu. Once the drop down appears then you will select “meetings and incentives”. This will bring you to the meetings and incentives page.



2. One on the meeting and incentives page you are going to scroll down to “request for quote”. On this page you can also view details about the resorts that offer meeting spaces

Modern resorts for groups and events are easy to arrange and enjoy. Whether you're planning an incentive trip, corporate meeting, training seminar, ceremony, conference, or other gathering, our approach is to infuse all events with our vibrant nature and signature hospitality. Choose from indoor or outdoor venues, grand ballrooms and intimate breakout rooms, full catering menus and beverage service, and a wide selection of accommodations for all your attendees.



HILTON

 LA ROMANA AN ALL-INCLUSIVE RESORT	 LA ROMANA AN ALL-INCLUSIVE ADULT RESORT	 PLAYA DEL CARMEN AN ALL-INCLUSIVE ADULT RESORT
MICE FACT SHEET  	MICE FACT SHEET  	MICE FACT SHEET  
ROOM FACT SHEET 	ROOM FACT SHEET 	ROOM FACT SHEET 

Boasting 17, 183 sq. ft. of meeting space. Las Palmas Grand Salon, divisible into three meeting rooms with the capacity to accommodate up to 930
Guests in theater style setup
Plus 5 additional breakout rooms and a foyer
79, 245 sq. ft. of spacious outdoor terraces, expansive and invigorating beach and lawn areas for private group celebrations
Wi-Fi and state-of-the-art audio-visual equipment with onsite technical and coordination assistance
Skilled Meeting and Incentive Coordinators

Hilton La Romana Fact Sheets

Total 6,795 sq. ft. (631 sq. m.) of banquet and meeting space (divisible into six breakout rooms) accommodates up to 700 people theater-style, 600 people for a cocktail reception or 500 banquet-style with wide stage
5,837 sq. ft. (542 sq. m.) of outdoor event space ideal for cocktails and private parties.
State-of-the-art audiovisual equipment with on-site technical and coordination assistance
Executive boardroom accommodating up to 12 people



BOARDWALK TRAVEL

3. You will fill out the form using your information so they can contact you. In the additional details section, it is recommend putting that you are a travel agent and put Boardwalks CLIA number along with the lead guest information. This way they know you are a travel agent and give you credit.

In addition to this. You will want to make sure when you get the quote that the quote is tied to Boardwalk Travel Agency. If you don't see it, then you should ask. When you are finished filling out the form click submit and they will contact you with the quote.

PLAYA RESORTS MICE GROUP REQUEST FOR PROPOSAL
(Meeting, Incentive, Convention, Exhibition)

Contact Information

Name *

First Name Last Name
First Last

Email Address *

Area Code & Phone Number *

Company Name *

Country *

Street Address

City

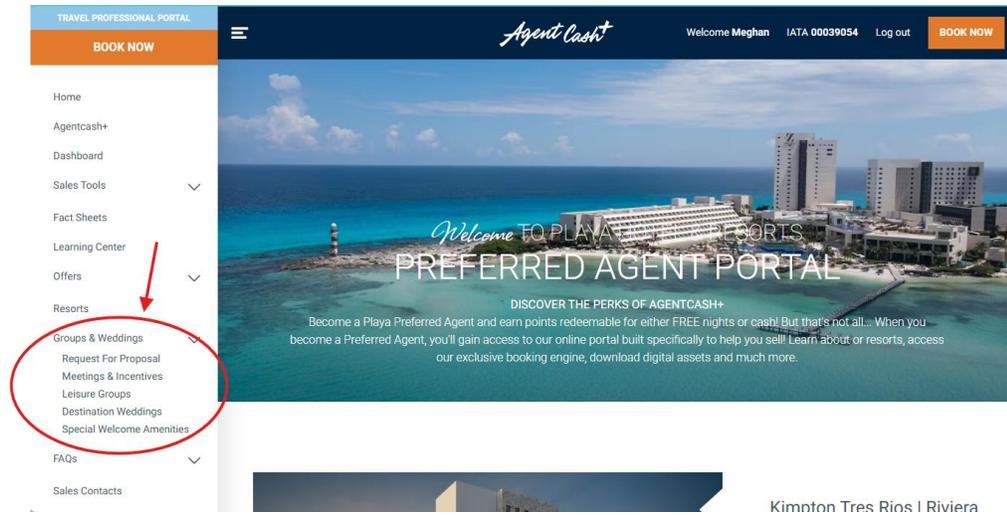
State / Province / Region *

Zip / Postal Code

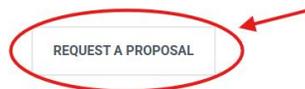


- **When booking leisure groups:**

1. First you will want to log into the Agent Cash+ website. Once on the website you will click the menu at the top left-hand side of the screen. Once the menu populates, you will select “groups and weddings” from the menu. Once the drop down appears then you will select “leisure groups”. This will bring you to the leisure groups page.



2. Once you are on the leisure groups page you are going to scroll down and click “request a proposal”. This will bring you to a form you will need to fill out in order to get a proposal for your group.



LEISURE GROUPS SPECIAL OFFER



ALL-INCLUSIVE RESORTS PLAYA PERKS

Book your all-inclusive group gathering at one of our
resorts through September 30, 2022 and take



BOARDWALK TRAVEL

3. Next you will fill out the form. At the bottom of the form, it is going to ask if you are a TA, you will select "Yes". It will then prompt you to fill out Boardwalk Travel Agency's information (this can be found on the Boardwalk website under the additional supplier's section and under Playa Hotels and Resorts). Our BDM is Kalan Scherle, this can change at any time so please make sure you have the correct name (you will want the Utah BDM). Once you submit, Playa Hotels and Resorts will be in contact with you.

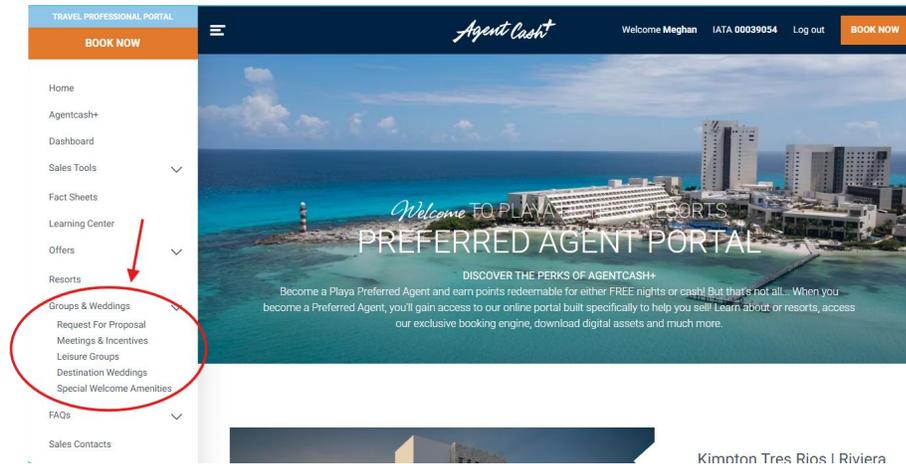
Please do not use this form for meeting proposals. That is a different form

The screenshot shows the top navigation bar of the Playa Resorts website. On the left is a hamburger menu icon. In the center is the logo for 'PLAYA HOTELS & RESORTS'. On the right are language options 'EN | ES' and a 'BOOK NOW' button. Below the navigation is a dark blue banner with the text 'Request for Proposal' in white. Underneath the banner is a light gray form titled 'PLAYA RESORTS SOCIAL GROUP REQUEST FOR PROPOSAL'. The form contains several input fields: 'Name of the Group' (text input), 'Destination of Interest' (dropdown menu), 'Number of Rooms' (text input), 'Arrival' (text input), and 'Departure' (text input). Each field has a red asterisk indicating it is a required field.



- **When booking wedding groups:**

1. First you will want to log into the Agent Cash+ website. Once on the website you will click the menu at the top left-hand side of the screen. Once the menu populates, you will select “groups and weddings” from the menu. Once the drop down appears then you will select “destination weddings”. This will bring you to the destination weddings page.



2. Once on the destination weddings page, you can view celebration websites, wedding assets, wedding packages, wedding presentations, etc. It is on this page that you will be able to request a wedding date availability. You will click “request wedding date availability next to the resort”. This will bring you to the form to fill out for the request.

	REQUEST WEDDING DATE
Hyatt Zilara & Ziva Cap Cana	REQUEST WEDDING DATE AVAILABILITY
Hyatt Zilara & Ziva Rose Hall	REQUEST WEDDING DATE AVAILABILITY
Hyatt Zilara Cancun	REQUEST WEDDING DATE AVAILABILITY
Hyatt Ziva Cancun	REQUEST WEDDING DATE AVAILABILITY
Hyatt Ziva Los Cabos	REQUEST WEDDING DATE AVAILABILITY
Hyatt Ziva Puerto Vallarta	REQUEST WEDDING DATE AVAILABILITY
Hilton La Romana	REQUEST WEDDING DATE AVAILABILITY
Hilton La Romana Adults	REQUEST WEDDING DATE AVAILABILITY
Hilton Playa Del Carmen Adult Resort	REQUEST WEDDING DATE AVAILABILITY
Hilton Rose Hall	REQUEST WEDDING DATE AVAILABILITY
Jewel Grande	REQUEST WEDDING DATE AVAILABILITY
Sanctuary Cap Cana	REQUEST WEDDING DATE AVAILABILITY
Seadust Cancun	REQUEST WEDDING DATE AVAILABILITY



3. Once on the form page you will fill out the form and click “plan event”.

WORLD OF HYATT Explore Offers Meetings & Events Loyalty Program Our Credit Cards Sign In or Join

LET'S PLAN YOUR EVENT TOGETHER

Provide your best estimate for dates, attendees and any guest rooms needed.

* = Required

* Location: Hyatt Ziva Cap Cana

* Start Date: Sun, Apr 27

* End Date: Mon, Apr 28

PLAN EVENT

Event Space Needed: Yes

* Est. Attendees: 10

Guest Rooms Needed: No

Est. Guest Rooms: 0

My Dates Are Flexible

4. On the next page you will fill out your information and the details of the event including any event information. From there you will select “event setup”

1 (of 3) Hotels Selected:

Hyatt Ziva Cap Cana
★ 5.0 (1,540 reviews)

Contact Information

* = Required

Sign In for faster booking, or continue as a guest. Join World of Hyatt

* Given / First Name
Enter Given / First Name

* Surname / Last Name
Enter Surname / Last Name

* Area Code & Phone Number

← SEARCH RESULTS

SUMMARY

EVENT ROOM SETUP →

5. Once you complete the event room setup you will then submit for the proposal. The hotel will be in contact with you in regards to pricing.

Additional Resources:

- Boardwalk Travel Agency Facebook Group
- Boardwalk Travel Agency Groups email: groups@boardwalktravelagency.com
- Agent Cash+ learning center (trainings for all the Playa Hotels and Resorts)